## INDIANA LIBRARIES

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Manuscripts should be sent to the editor, Ray Tevis, INDIANA LIBRARIES, Department of Library Science/NQ322, Ball State University, Muncie, IN 47306.

Content: INDIANA LIBRARIES publishes original articles written with the Indiana library community in mind. Many issues are theme oriented. The Publications Board welcomes all timely contributions.

## Themes and Deadlines

11011	Theme	Issue	Manuscript Deadline
	Technical Services	Summer 1983	March 1, 1983
	Redo or Build Anew: Library Construction	Fall 1983	Sept. 1, 1983

Preparation: All manuscripts must be double spaced throughout with good margins. Writers should follow the format described in Kate L. Turabian's A Manual for Writers of Term Papers, Theses, and Dissertations, 4th ed.; footnotes, however, may appear at the end of the manuscript. Writers should be identified by a cover sheet with author's name, position, and address, Identifying information should not appear on the manuscript.

Photographs or graphics are welcome and should accompany manuscript if applicable. Contributions of major importance should be 10-15 pages double spaced. Rebuttals, whimsical pieces, and short essays should be 2-7 pages double spaced.

Processing: Manuscripts will be acknowledged upon receipt, and a decision concerning use will be made twenty days after the issue manuscript deadline. The editor reserves the right to revise all accepted manuscripts for clarity and style. Upon publication, the author will receive two complimentary copies.



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