**Failure Submissions – Manuscript Submission Checklist**

1. Title Page: page 2

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3. Images, Figures, Tables: page 4

4. Blinding your Submission: page 5

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**Title – Bolded, Arial 14pt, Sentence case**

Author Information – use Arial 12 pt font throughout and structure it as follows:

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**Document Style Guide**

**Structured Abstract (200 words)**

* **Objectives:**
* **Methods:**
* **Results:**
* **Lessons Learned:**

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* Use Arial Font and 12pt text size.
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* Headers/sections within manuscript should use *Sentence case* and be **bolded**.
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* Use superscripts to denote in-text citations. The placement of superscripts should follow the terminal punctuation (e.g., periods, commas, closed quotation marks, exclamation points).
  + **Ex.** Blooming flowers mark the official start of Spring.1
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