

CONSTITUTION OF THE INDIANA ACADEMY OF SCIENCE¹

ARTICLE I.

Section 1. This association shall be called the Indiana Academy of Science.

Sec. 2. The objects of this Academy shall be scientific research and the diffusion of knowledge concerning the various departments of science. The Academy shall promote intercourse between men engaged in scientific work, especially in Indiana, assist by investigation and discussion in developing and making known the educational, material and other resources and riches of the state, prepare for publication such reports of investigation and discussion as may further the aims and objects of the Academy as set forth in these articles.

Since the state has agreed to make an annual appropriation to assist the publication of such proceedings, the Academy shall upon the request of the governor, or one of the several departments of the state, through the governor, act through its Executive Committee, or Subsidiary Committee as an advisory body in the direction and execution of any investigation within its province as stated. The necessary expenses incurred in the prosecution of such investigation are to be borne by the state; no pecuniary gain is to come to the Academy for its advice or direction of such investigation.

The regular proceedings of the Academy, in so far as published by the state, shall become a public document and be circulated by the Indiana State Library as agreed upon by the Library and the Academy Committee on Relation of the Academy to the State.

ARTICLE II.

Section 1. Members of this Academy shall be honorary fellows, fellows, non-resident members, annual members, and life members.

Sec. 2. Any person interested in any department of scientific work shall be eligible to membership. Annual members may be elected at any meeting of the Academy. They shall pay an admission fee of one dollar and one dollar dues and thereafter an annual fee of one dollar. Any person who shall at one time contribute twenty-five times the annual dues to the funds of this Academy may be elected a life member of the Academy, free of assessment. Non-resident members may be elected from those who have been active members but who have removed from the state. A three-fourths vote of the members present shall elect to membership. Applications for membership shall be referred to a committee on application for membership, which shall consider such applications and report to the Academy before the election.

¹ As revised, November 17, 1934.

Sec. 3. Members who are actively engaged in scientific work, who have recognized standing as scientific men, and who have been members of the Academy at least three years, may be recommended for nomination for election as fellows by three members personally acquainted with their work. Of members so nominated a number not exceeding five in any one year may, on recommendation of the Executive Committee, be elected as fellows. Fellows of the American Association for the Advancement of Science who are also members of the Indiana Academy of Science shall automatically become fellows of this Academy. Honorary fellows may be elected on account of special prominence in science, on the written recommendation of two members of the Academy. In any case a three-fourths vote of the members present shall elect.

Nominations for fellows and honorary fellows of the Academy shall be made to the chairman of the Nomination Committee previous to the annual meeting of the Executive Committee. The Nomination Committee shall submit their recommendations to the Executive Committee, which shall then pass the nominees on to the general session of the Academy for final approval.

Sec. 4. The Indiana Academy of Science shall actively promote the organization and operation of local science clubs in connection with secondary schools of the state. Such of these clubs as elect to become members shall constitute the Indiana Junior Academy of Science.

The President shall appoint annually a committee of five members from the Indiana Academy of Science to have full charge, within the Academy, of the Junior Academy of Science. It shall formulate the requirements for membership of local science clubs, and election of such clubs must be approved by the Executive Committee of the Academy.

Each applicant club, upon meeting Academy affiliation requirements, payment of an entry fee of \$1.00 and an affiliation fee of \$1.00, and upon recommendation of the committee in charge, shall receive for its files a certification of membership signed by the President, Secretary, and Treasurer of the Academy. Such affiliation shall continue upon payment of annual affiliation fee so long as the club continues to meet requirements of membership. Each affiliated club will receive one copy of the Proceedings of the Indiana Academy of Science.

The Committee, in council with the President, Secretary and Treasurer, shall formulate a program of work. An annual report of the progress made shall be presented to the Executive Committee of the Indiana Academy of Science by the chairman of the Academy Committee on Junior Academy of Science.

ARTICLE III.

Section 1. The officers of the Academy shall be elected at the annual meeting and shall hold office for the calendar year following their election. They shall consist of a President, Vice-President, Divisional Chairmen, Secretary, Press Secretary, Editor, and Treasurer, who shall perform the duties usually pertaining to their respective offices and in addition, with the ex-presidents of the Academy and chairmen of all standing committees, shall constitute the Executive Committee. The

Divisional Chairmen shall be chosen by ballot by their respective sections during the annual meeting. Each Divisional Chairman shall have the power to appoint an Assistant Chairman to assist him in the sectional duties. No section shall have representation on the Executive Committee without the sanction of the Executive Committee.

Sec. 2. The annual meeting of the Academy shall be held at a time and place designated each year by the Executive Committee. There shall also be a spring or summer field meeting at such time and place as may be decided upon by the Executive Committee or Subsidiary Committee. Other meetings shall be called at the discretion of the Executive Committee. The officers of the Academy shall constitute the Council of the Academy and represent it in the transaction of any necessary business not especially provided for in this constitution, in the interim between general meetings.

Sec. 3. This constitution may be altered or amended at any annual meeting by a three-fourths majority of the attending members of at least one year's standing. No question of amendment shall be decided on the day of its presentation.

BY-LAWS

ARTICLE I.

Section 1. *President*: The President shall preside over all meetings of the Academy, of the Executive Committee, and of the Council. He shall be responsible for the administration of all laws and regulations of the Academy and of its committees. He shall call special meetings of the Academy, of the Executive Committee or of the Council whenever he shall consider such meetings necessary, or upon the request of the Executive Committee. He shall appoint all standing committees.

Sec. 2. *Vice-President*: In the absence of the President, the Vice-President shall preside over all meetings as specified in Section 1 of this article, and he shall assume the powers and prerogatives of the President, in so far as the circumstances shall warrant.

Sec. 3. *Divisional Chairmen*: The Divisional Chairmen shall preside over the meetings of their sections. They may each appoint an assistant chairman to assist in the work of the section and to preside in their absence.

Sec. 4. *Secretary*: The Secretary of the Academy shall be secretary also of the Executive Committee and of the Council. He shall keep a permanent record of all proceedings of these bodies, including all resolutions and formal actions. He shall issue, or cause to be issued, all notices of meetings. He shall maintain a register of the members of the Academy.

Sec. 5. *Press Secretary*: It shall be the duty of the Press Secretary to furnish the press with notices of meetings of the Academy and with such other material as may be suitable for purposes of publicity, to the general end that the public may be acquainted with the purposes and with the work of the Academy.

Sec. 6. *Editor*: The Editor, with the assistance of such members or committees as shall be designated by the Academy for the purpose, shall have charge of the publication and distribution of the Proceedings of the Academy, and any other special publications, not directly entrusted to other officers, individuals or committees. He shall prepare and submit to the Executive Committee reports covering his receipts and expenditures in connection with these duties.

Sec. 7. *Treasurer*: The Treasurer shall have the custody of all funds of the Academy, except such as shall have been, by specific action of the Academy, entrusted to other officers or committees. He shall issue bills for dues and assessments payable and he shall make proper receipt for the same. All bills properly chargeable to the Academy shall be paid by check of the Treasurer, but only after approval by the President and the Secretary of the Academy. He shall prepare complete reports of Academy finances for submission at the annual meeting, and at such other times as may be directed by the Academy or by the Executive Committee.

ARTICLE II.

Section 1. *Standing Committees*: The following standing committees shall be appointed by the President of the Academy, to serve for one year unless reappointed:

(a) The Academy Representative on the Council of the American Association for the Advancement of Science shall represent the Academy in all matters coming before that Council.

(b) Archeological Survey. This committee shall have charge of all matters of archeological and historical nature.

(c) Auditing. This committee shall audit the books of the Treasurer, and of such other officers or committees as shall have been given custody of the funds of the Academy. It shall report the results of such audit at the annual meeting of the Academy.

(d) Biological. This committee shall have charge of all matters pertaining to the distribution of the fauna and flora of the state.

(e) Junior Academy of Science. This committee shall have charge of all matters pertaining to the relations between the Academy and the chapters of the Junior Academy of Science.

(f) Library. This committee shall have charge of all matters pertaining to the library of the Academy and its relation to the State Library.

(g) Membership. This committee shall receive applications for membership in the Academy and it shall submit reports and recommendations covering such applications, at any regular meeting of the Academy.

(h) Nominations. This committee shall consider and report to the annual meeting, nominations for President, Vice-President, Secretary, Press Secretary, Treasurer, and Editor. Nominations may be supplemented by nominations from the floor.

(i) Program. The Program Committee shall make all arrangements for the regular or special meetings of the Academy.

(j) Publication of Proceedings. This committee shall assist the Editor in matters pertaining to publication and distribution of the Proceedings.

(k) Relation of Academy to State. This committee shall have charge of all relations between the Academy and the state government.

(l) Research. This committee shall consider and report to the Academy concerning all policies that are proposed for the encouragement and promotion of scientific research within the state.

Sec. 2. *Announcement of Committee Membership:* The membership of all standing committees shall be announced by the President within a reasonable time after their appointment and such membership shall be published in the Proceedings of the Academy: *Provided, however,* That at his discretion the President may withhold the announcement of the membership of the Committee on Nominations until this committee is ready to report at the annual meeting.

Sec. 3. The President shall be, *ex officio*, a member of all standing committees.

Sec. 4. All committees shall be subject to the call of their respective chairmen.

Sec. 5. *Special Committees:* Special committees may be appointed by the President, or in any other manner that may be specified by the Academy or by the Executive Committee.

ARTICLE III.

Section 1. These by-laws may be amended at any regular or special meeting of the Academy.

ARTICLE IV.

Section 1. Twenty-five or more members of the Academy shall constitute a quorum for the transaction of business.

Sec. 2. One-fourth or more of the members of the Executive Committee or of the Council shall constitute a quorum respectively for these two bodies.

ARTICLE V.

Section 1. Members whose dues remain unpaid for two years, having been annually notified of their arrearages by the Treasurer, shall have their names stricken from the roll.

ARTICLE VI.

Section 1. The rules of procedure prescribed by Robert's Rules of Order shall govern all business meetings of the Academy and of the Executive Committee.

EDITORIAL POLICY

PART I.

Since the Proceedings is the annual exhibit of the Indiana Academy of Science, members should not jeopardize their reputation or that of the Academy by submitting and anticipating publication of inferior papers. On the other hand, the Academy, with an aim to encourage and assist younger scientists, should be lenient and assist the inexperienced workers as long as the content of papers is reliable and worthy and a contribution to knowledge. The experienced workers should feel a responsibility for all papers from the younger men. The opportunity presented by the Academy as an outlet for research in a small way constitutes a service to science and to the state.

The Editorial Board or Committee should consist of the Editor as chairman and two other members, at least one of whom should be a past editor. This board or committee may designate one member in each major science of the Academy to judge and edit papers in their field. The Editor may request the opinion of out-of-state scientists but the Editorial Board has final authority. It is suggested that the Editor and Editorial Board formulate a revised Editorial Code for the guidance of writers.

PART II.

In selecting papers for publication in the Proceedings of the Indiana Academy of Science the following principles shall act as a guide for the Editor and/or Editorial Committee:

1. Papers by resident members of the Academy will be given preference, other things being equal, and the Editor or Editorial Committee shall refuse papers by non-members, and members who are in arrears.

2. Papers on the printed program will have publication priority, if they meet other publication requirements.

3. Papers relating to Indiana flora, fauna, ecology, geography and geology will have preference over similar papers dealing with flora, fauna, etc., of regions outside Indiana.

4. Papers submitted for publication should be only those which have not been published elsewhere or will not be submitted for publication elsewhere.

5. Other things being equal, only one paper by the same author may be accepted by the Editor if funds do not permit the publication of all suitable papers submitted for publication. Authors submitting more than one paper should indicate the paper to be given preference.

6. The Editor and Editorial Committee shall have the privilege of using referees wherever they deem it advisable, the action of the Editorial Committee to be final.

7. Each paper should be a contribution to knowledge. Briefness and clarity should be the rule in writing.

8. Illustrations and tables should be used only when necessary and/or when they add materially to the paper.

9. Other things being equal, papers should be selected on the basis of merit.